

**Faculty Council of the College of Humanities and Sciences
of Virginia Commonwealth University**

**Meeting Minutes for February 19, 2018
Hibbs 308**

Attendees

Christopher Burdett, CHSFC President, Political Science
Indika Arachchige, CHSFC Parliamentarian, Chemistry
Joseph Topich, Undergraduate Academic Committee Representative
Scott Street, Faculty Senate Representative
Ed Boone, Statistical Sciences and Operations Research
Christine Cynn, Gender, Sexuality, and Women's Studies
Daniel Cranston, Mathematics and Applied Mathematics
Michael Hall, English
Matthew Scott, Kinesiology & Health Sciences
Marcia Winter, Psychology
Kathryn Murphy-Judy, Technology Committee Representative, LSEE
Greg Smithers, History

Absent

Fernando Tenjo, 2016-17 CHSFC President, Biology
Sarah Seashols-Williams, Secretary, Forensic Science
Mike Southam-Gerow, Graduate Academic Committee Representative
Jesse Goldstein, Sociology
Joseph Reiner, Physics
Mike Valdman, Philosophy
Natasha Long, Mass Communications
Mignonne Guy, African American Studies
Robert Gains, Military Science and Leadership
Charlene Crawley, Interdisciplinary Science

1. Order

The meeting was called to order at 3.06 p.m.

2. President's Report

- Congratulations to CHS Catalyst Awards Winners: Indika Arachchige (Chemistry); Rima Franklin (Biology); George Munro (History); Christopher Stevenson (Anthropology); and Dace Svikis (Psychology).

3. Committee Reports

- **ACM Meeting:** Dean's office is interested in develop more Ph.D. programs across college, as the university is promoting its Research One (R1) profile. As part of the university strategic planning process, research priorities are being developed. Neuroscience, cancer and pharmaceutical engineering have emerged as priorities at the MCV campus. Focuses for the Monroe Park campus are being developed and currently Addiction Studies, Energy, Urban Communities, and Big Data Science are under discussion.

- **Undergraduate Academic Committee** - no report given
- **Graduate Academic Committee** - no report given
- **Diversity & Equity Committee** - no report given
- **P & T Committee** - no report given
- **University Council** - no report given
- **Faculty Senate** - no report given

4. Old Business

- **2017-18 CHSFC Faculty Research Grants update**
 - Application portal for CHSFC faculty research grants is open. Proposals are due on March 5, 2018 and currently \$2500 in funding is available. The maximum award is \$1000. The CHSFC president (Christopher Burdett) requested volunteers for proposal review committee. This program will provide new opportunities for funding in addition to CHS catalyst award and seed award programs such as funding for travel and site visits.

- **College and Unit P&T Guidelines**
 - Dean's office requested CHSFC to revise P&T guidelines. The current version do not adequately discuss the differences of term vs. tenure track faculty and Instructor to assistant professor promotion across different units. The CHFC president will establish a committee for P&T update and volunteers are needed. Please email Christopher Burdett directly if you are interested in serving. The desired timeline for revised P&T guidelines is May 2018. It is likely that the revised document will have two committees for P&T review: (1) Term faculty and (2) Tenure Track faculty.

- **Standing Committee Status of the Diversity & Equity Committee**
 - CHSFC has not received the bylaws of the Inclusion, Diversity, and Equity Committee. Therefore, there will be no wote today. We will revisit and vote once we receive an updated document.

- **Bylaws Revision and Vote**
 - Christopher Burdett provided a copy of the bylaws, which is being revised by the CHSFC. A draft of this document is also shared among members of CHSFC as a google

document. Please provide your input for this important revision. Scott Street suggested that line 1 of Article IV: Description of the Faculty Council, should be changed as “participating in the shared governance of the college”. We will vote on the updated CHSFC bylaws during an emergency meeting.

5. Adjournment and next meeting

The meeting was adjourned at 4.26 p.m. The next meeting is scheduled for March 19, 2018. Christopher Burdett will call for an emergency meeting before spring break to vote on revised CHSFC bylaws and bylaws of the Inclusion, Diversity, and Equity Committee.