

College of Humanities and Sciences Staff Council
Tuesday, January 16, 2018
Hibbs Hall, Conference Room 308
11:00-12:30pm
MINUTES

Meeting called to order at 11:06am by Staff Council President, Will Moran

Members present: Joanne Biggs, Michelle Carpenter, Hayley Darwin, Jeannie Friedrich, Patrick Hurley, Ron Lloyd, Will Moran, Monique Morton, Kathleen Murphy, Dae Newman, Ginny Schmitz, (11 out of 14 members)

Members absent: Cyndi Finefrock, Corey Martin, Pam Williams

Quorum met. (11 out of 14)

Agenda sent out to members prior to meeting

I. Remarks from Executive Committee

- a. Welcome to Joanne Biggs – new to group and Eli’s alternate for the remainder of meetings this term. Introductions to the group, “around the room.”

II. Staff Council Budget and Expenditure

- a. \$2500 Budget to spend
- b. What we can’t do: T-shirts and things “just for Staff Council.”
- c. What we can do: Positive impact for Staff at large
 1. Professional Development, hardware/software upgrades or needs, Workshops, Trainings, etc.
- d. Brainstorming of ideas/suggestions on how to spend this money
 - i. Kathleen – social event for all staff
 - ii. Joanne – Council awareness. An introduction of “this is who we are.” Staff are unsure of our existence. (Side mention with this suggestion: Distribute our Staff Council flyer!)
 - iii. Dae – a brochure to tie in (along the lines of flyer)
 - iv. Michelle – Guest speaker(s) for Staff advocacy. Seek a local or nearby out of town speaker to come motivate. This would be an event for all College Staff, no faculty.
 1. Introductions at event of council, allowable swag or pens to give out to staff, and use guest speaker to draw staff to event.
 2. Suggestions of mix motivational/career oriented. City professionals, customer service, etc.
 3. Discussion about asking faculty if they can recommend anybody to come speak.
 - v. Discussion of: Affordable Staff conferences and trainings
 1. Example: Staff Council conference. See what other colleges are doing for their Staff Councils and do some research. Suggested: ask someone from another college council to come speak at one of our meetings for us to get ideas.
 - vi. Interests, ideas, information, suggestions and ideas for guest speakers can be brainstormed and brought up at next meeting (Tuesday, February 27).

III. Social Media and Web Presence

- a. Discussion about this in the past. Should we have a committee for social media?
 - i. Dae and Jeannie to look into running a Facebook page
 - ii. What social media is most effective?

IV. Updates from committees

- a. Coaching program
 - i. Discussion about lack of responses, not wanting to force anyone, availability of those needing coaching. All seem to agree that the positive force and knowing that the coaches are here to help is important enough for now as well.

V. New Business/Open Floor

- a. Next meeting will be delayed a week due to scheduling conflict of conference room. Next meeting is Tuesday, February 27.
- b. Follow up on Council addressing College staff in their own “forum”
 - i. Find place
 - ii. Special meeting – assign different topics to be discussed, non-mandatory/non-intimidating.
 - iii. Staff – Get to know who we are as Council. Wanted is staff presence with no intimidation.
 - iv. A chance for recruiting “new members” for next term.
 - v. Revisit things that were not addressed in previous Staff forum since that is what everyone originally thought would happen.
- c. Dae – question about sending picture of Staff Council so we can put on our website.
- d. Anything else we can send out regarding reaching out to staff has to go to Dr. Don Young first, and then sent out through HASSTAFF.
- e. Discussion about distributing flyer on the website, mailboxes, different departments, etc.
- f. Ideas to move forward with: Piggybacking off Staff Senate. See what information we have (if any) at next meeting.

Meeting adjourned at 11:47am

NEXT MEETING:
Tuesday, February 27
Hibbs Hall 308