

College of Humanities and Sciences Staff Council Meeting
Tuesday, August 15, 2017
11-12:30pm
Hibbs Hall, 308
MINUTES

Meeting called to order at 11:03am by President, Will Moran

Members in Attendance: Will Moran, Amie Knapp, Cyndi Finefrock, Dae Newman, Eli Christman, Pamela Williams, Jeannie Friedrich, Monique Morton, Patrick Hurley, Ron Lloyd, Ginny Schmitz, Corey Martin, Kathleen Murphy

Guests in Attendance: Beverly Walker – HR Redesign, Lauren Katchuk – Staff Senate

Members Present:

I. Remarks from Executive Committee
Minutes approved from previous meeting
We have secured the conference room in Hibbs Hall through the Fall Semester

II. H&S Coaching Program- ad hoc committee presents
We had two visitors with us- Beverly Walker(Project Manager, HR Redesign) and Lauren Katchuk(President, Staff Senate) who met with the mentorship committee to provide feedback and explore any areas that may overlap with Staff Senate and HR Redesign program.
Lauren and Beverly say this coaching program is unique – nobody is doing this kind of onboarding process specific to each job. If we can keep this program grounded and running it would be a great tool for other units to follow- it can be used as a retention tool as well.
The mentorship committee provided staff council with a detailed document that shows how the program would work, including the people involved, their skills, the procedure and then follow up. the mentorship committee will work with India to implement this procedure which will bridge the gap between training classes and practical experience.

III. Staff Council Flyer
Staff council members discussed the flyer we would use to generate interest and alert staff members to our existence. We discussed adding a group picture, having an electronic version with a 2nd page to include mission statement. Everyone should provide feedback by the next staff council meeting

IV. HR Redesign- how to keep up-to-date

We discussed how very few of us went to the meetings in the spring held by HR to discuss the redesign and nobody seems well informed about the changes presented. Maybe we could invite someone to come present at a meeting or have Jeannie Friedrich go to a meeting and report back

V. New Business/Open Floor

classified staff that have left their position aren't being replaced- in general, staff feels overworked
policy on staff teaching as an adjunct

Staff member of the month is going to be Dae Newman from AFAM- Will is going to reach out to Janelle to find out procedure and get our Staff Member of the Month in the CHS Newsletter

Mentorship ad hoc committee will most likely have to become a standing committee

Maybe we should have a facebook page? Possibly our own Staff Council website?