

College of Humanities and Sciences Staff Council Meeting
Tuesday, July 18, 2017
11-12:30pm
Hibbs Hall, 308
MINUTES

Meeting called to order at 11:04am by President, Will Moran.

Members present: Hayley Darwin, Jeannie Friedrich, Patrick Hurley, Amie Knapp, Will Moran, Monique Morton, Dae Newman, Ginny Schmitz, Pamela Williams (9 members)

Members absent: Michelle Carpenter, Eli Christman, Wanda Clary, Cyndi Finefrock, Lucy Hudson, Ron Lloyd, Corey Martin, Kathleen Murphy (8 members)

Quorum met (9 members present out of 17)

Agenda sent out to members prior to meeting

- I. Remarks from Executive Committee
- II. "Staff Member of the Month" revival
 - a. Michelle had mentioned rebooting this when seeing faculty, student, and alumni get recognized, but not staff in CHS Newsletter
 - b. Purpose is to highlight staff member and makes Staff Council visible
 - c. Ways: Cycle through staff members by getting an alphabetical list put together of the departments in the College. Someone in every department to be recognized. We will start filtering through; send to Janelle/Greg Johnson to put in newsletter.
 - d. Comments from Dae, Pam, Ginny and all in agreement for this process
- III. Mentorship Program
 - a. Pam will be sitting on a Staff Senate meeting after July to compare notes
 - b. Ginny commented on how the focus is more of a coaching versus the new HR redesign mentoring program.
 - i. Idea is to coach brand new people and help them with details of their job.
 - ii. HR Redesign is more about mentoring towards career goals.
 - iii. Questions and resources to get them started and limited to CHS only.
 - c. August 2nd: Mentoring Team meeting. Put to revisit this on next Staff Council agenda for August 15th.
- IV. Open Discussion/New Business
 - a. Once Ready, Bylaws will be on website. Don Young has approved. They will be open for comment to all CHS Staff. There will be an email that will go out soon from President Rao that will include link to the Staff Council website/Bylaws.
 - b. Since unsure of whether our website link has been sent to all CHS Staff, there will be a point to put our link in the email that will go out from President Rao soon.
 - c. Group picture discussion!
 - i. Once everyone is back and all is running, talks about doing one and putting it up on the website.
 - d. Flyer Committee updates
 - i. There was a draft put together and this is still being worked on. Revisit.
 - e. Tuesday, August 3 meeting is cancelled
 - f. Talks about other rooms/spaces to use if we cannot secure Hibbs after August 15.

Meeting adjourned at 11:28am by President, Will Moran.

Next meeting: Tuesday, August 15, 2017. 11:00-12:30pm. Hibbs Hall, 308